



# **Bylaws of the Cascades Amateur Radio Society, Inc.**

Revised: November 2008

- I. Eligibility
  - a. All persons of good character, having a bona-fide interest in Amateur Radio, shall be eligible for membership.
  
- II. Officers
  - a. The Officers of CARS, Inc. shall be President, Vice President, Secretary, Treasurer, Activities Manager and two (2) Trustees.
  - b. Officers shall hold office for one year or until their successors are elected and installed.
  - c. Unless holding an office on the Board of Directors all officers shall be ex-officio members of the Board of Directors and shall be entitled to vote at all meetings.
  - d. Officers and members of the Board of Directors shall be active members of not less than 16 years age.
  
- III. Term Limits
  - a. Officers may hold any one office for a maximum of 3 consecutive years and no more than a total of 7 consecutive years as an officer. Officers meeting this requirement may run for office again following a 1 year abstinence from any office.
  
- IV. Board of Directors
  - a. There shall be elected from the active membership of CARS, Inc., a minimum of 2 and a maximum of 6 members who together with the officers named in II a., shall constitute the Board of Directors. In all cases the Board of Directors shall contain one seat designated as Youth Director and must be filled by a member in good standing who is between 16 years and 18 years of age.
  - b. At the annual election meeting a minimum of 1 members shall be elected for a term of 2 years each.
  
- V. Compensation
  - a. A club officer or Board member shall not receive any compensation for services.



- VI. Meetings
  - a. Regular meetings shall be held on the third Tuesday of each month at 19:00 at a place the membership shall select.
  - b. Special meetings may be called by the President, three (3) members of the Board or upon written request of 10% of the active membership.
  - c. Notices shall be sent to members concerning special meetings and the business to be transacted. Only such business as designated shall be transacted. Such notices shall be sent so that, in normal postal delivery, they arrive no less than twenty four hours before the scheduled meeting time.
  
- VII. Membership
  - a. The membership of CARS, Inc. shall consist of Full Members, Life Members, Associate Members and Family Memberships.
    - i. Full Member
      - 1. Licensed (Current) Amateur Radio Operator.
      - 2. Has fulfilled current year's dues obligation.
      - 3. Shall be provided full voting rights as outlined in section (IX).
      - 4. May hold office subject to provisions in sections II d., IV a.
    - ii. Life Member
      - 1. At such time as the general membership wishes, a Life Membership may be granted to any person who has shown outstanding support for CARS, Inc. and Amateur Radio.
      - 2. Dues Obligation is waved.
      - 3. Shall be provided full voting rights as outlined in section IX, provided they are a licensed Amateur Radio Operator.
      - 4. May hold office, provided they are a licensed Amateur Radio Operator, or serve on committees.
    - iii. Associate Member
      - 1. A non Amateur with a sincere interest in Amateur Radio.
      - 2. Has fulfilled current year's dues obligation.
      - 3. Is not privileged to vote or hold office.
      - 4. May be appointed to serve on any CARS, Inc., committee and shall be entitled to the full voting privileges of a committee member.



iv. Family Membership

1. Spouse or children of a full member.
2. Shall be provided full voting rights as outlined in section IX, provided they are a licensed Amateur Radio Operator.
3. May hold office, provided they are a licensed Amateur Radio Operator, or serve on committees.
4. Membership dues shall be that of a full member plus \$2.00 additional for each family member wishing to become a CARS, Inc. member.

- b. Membership shall be attained by application and payment of dues. Each applicant must express a willingness to abide by the ARTICLES of ASSOCIATION and BYLAWS and other rules promulgated by CARS, Inc. He/She shall be accepted as a member provided no evidence contrary to the ARTICLES of ASSOCIATION and BYLWAS is submitted to the Officers of CARS, Inc. If such evidence is submitted, the Officers shall decide on an appropriate course of action.

VIII. Dues

- a. A person may become a member by paying the required dues to the Treasurer or a duly appointed representative of the Treasurer. The Board will determine the dollar amount of dues. The dollar amount for non-voting members will be less than that for voting members. Dues are payable when a person joins CARS, Inc., and upon every June 1 of each year thereafter. Dues are considered paid when the Treasurer or a duly appointed representative of the Treasurer has received them. Dues paid after June 1 will be pro-rated as to the schedule agreed upon (see appendix A).

IX. Voting

- a. Members who are sixteen (16) years of age or older and have paid dues may vote. Members younger than 16 may not vote, but are accorded all other benefits of membership. Only members holding a valid voting membership of sixty days or more may vote, nominate, be nominated, or elected to office. If the dues of a member, due to a mistake, are not properly given to or recorded by the Treasurer, the member is eligible to vote and run for office if it is found that the member made a good faith effort to pay the dues on time.



- X. Vacancies
  - a. Vacancies in any Office or in the Board of Directors shall be filled by appointment by the Board of Directors for the remainder of the term of office or until such time as a special election may be held.
  
- XI. Business
  - a. The Officers and the Board of Directors shall transact the business of CARS, Inc., and shall meet at the call of the President or of the majority of the Board of Directors.
  
- XII. Duties of Officers
  - a. President – The President shall preside at all meetings, and conduct the same according to the rules adopted. He/She shall enforce due observance of the ARTICLES of ASSOCIATION and BYLAWS; decide all questions of order; sign all official documents that are adopted or required, and perform all other customary duties pertaining to the office of President.
  - b. Vice President – The Vice President shall assist the President in the normal course of his/her duties and assume all duties of the President in absence of the later. The Vice President shall be responsible for providing programs and speakers at the regularly scheduled meetings.
  - c. Secretary – The Secretary shall keep a record of the proceedings of all meetings, keep a roll of members, carry on all correspondence and read all correspondence at each meeting. He/She shall at the expiration of his/her term in office turn over all items belonging to CARS, Inc. to his/her successor. In addition, it shall be the duty of the Secretary to keep the ARTICLES of ASSOCIATION and BYLAWS and have the same with him/her at all meetings. He/She shall cause all amendments, changes and additions to be note thereon and shall permit the same to be consulted upon request.
  - d. Treasurer – The Treasure shall receive and receipt for all monies paid to CARS, Inc. He/She shall keep an accurate account of all monies received and expended. He/She shall pay no bills without proper authorization by CARS, Inc. or its Officers constituting a business meeting. At each regular meeting he/she shall submit an



itemized statement of disbursements and receipts. He/She shall, at the expiration of his/he term turn over an audit of CARS, Inc. money and all items belonging to CARS, Inc. to their successor.

- e. Activities Manager – The Activities Manager shall organize activities, plan and recommend contests for operating benefit and advance the general interest and activity as may be approved by the membership. He/She shall keep themselves informed of the equipment, normal operating frequencies, hour and type of operation of such members as possess station equipment to help in planning general interest activities. He/She may appoint traffic committees or assistants to aid him/her in specific branches of activity.
- f. Trustees – The Trustees will act as representatives for the general membership to help carry out business at regular or special meetings and lend continuity during any transition of officers. Trustees shall follow a alternating two (2) year term of office.

### XIII. ELECTIONS

- a. Nominations for Officers and Board of Trustees shall be made at the regular December meeting.
- b. Any member nominated must be present and may withdraw his/her name from consideration prior to the election by announcement at a meeting or informing the President.
- c. Elections shall be held at the regular January meeting. The election shall be by written ballot, if there is more than one nominee for that office, and shall be decided for the candidate receiving the most votes.
- d. Terms of office shall begin at the close of the January meeting.
- e. Officers or members of the Board may be removed by a three-fourths (3/4) vote of the membership present at a special meeting as set forth in Article IV of the ARTICALES of ASSOCIATION.
- f. Any officer or board member failing to discharge the duties of his/her office for four consecutive regular meetings, unless such failure is explained to the satisfaction of the board, or whose resignation has been accepted by the board, shall have his/her office declared vacant by the President. If this applies to the President, then the Vice President shall declare the office vacant.
- g. All Officers, at the expiration of their term of office, shall deliver to their successor all books, papers, money or other property belonging to CARS, Inc.



XIV. Committees

- a. Temporary and permanent committees shall be organized as necessary.

XV. Dissolution

- a. In the event that CARS, Inc. is dissolved and after the payment of all necessary expenses and obligations all remaining assets, real and personal, must be distributed to JACKSON COMMUNITY COLLEGE, or its successor institution, so long as it qualifies as an organization described in IRS code section 170(c) or the corresponding provisions of future United State Revenue laws. If JACKSON COMMUNITY COLLEGE, or its successor institution, does not qualify, then such assets must be distributed to such organizations as are qualified as tax-exempt under Section 501(c)3 of the IRS code or the corresponding provisions of future United State Revenue laws, it being the intent that such assets will be given to JACKSON COMMUNITY COLLEGE if it so qualifies.

Appendix - A

Dues Payment Structure:

June 1 – Sept 30	100% of current dues rate	remainder of year
Oct 1 – Dec 31	75% of current rate	remainder of year
Jan 1 – Mar 31	50% of current dues rate	remainder of year
Apr 1 – May 31 following year.	100% of current dues rate	period prior to June 1 plus

